

ROTARY INTERNATIONAL IN BRITAIN AND IRELAND
DISTRICT 1230

DISTRICT SIMPLIFIED GRANTS (Version 3, 26 April 2009)

Criteria and Guidelines

A District Simplified Grants (DSG) is a tool to enable the District and/or its clubs to support short term humanitarian projects that benefit the community either locally or internationally.

Criteria/Requirements

DSG's must comply with the Terms and Conditions of District Simplified Grant Award and Acceptance which are similar for all grant programs. The Terms and Conditions are available for download from the RI website, www.rotary.org or by contacting the District Grants Officer.

DSG's must respect the wishes of the receiving community, and if international, must strive to understand, appreciate and respect its country's tradition and culture.

DSG's require the direct involvement of Rotarians by:

- Assessment of community needs and development of a project plan
- Establishment of a committee of at least two Rotarians to oversee the expenditure of funds.
- Oversight of grant funds.
- Involvement in the implementation of projects.
- Provision of evidence of community involvement and ownership.
- Organisation of meetings with local service providers, local officials, and/or recipients.
- Promotion of projects in the local media.
- Projects must be initiated by a D1230 Rotary Club or the D1230 District Committee

Policies and Guidelines

Projects must be initiated by a Rotary Club or the District

All applications will be considered on a "first come, first served" basis and the DSG awarded will be at the discretion of the District Grants Sub-Committee.

A DSG can be for £100 up to £1,000 and subject to the grant not exceeding the amount contributed by the Rotary club.

DSG's funds cannot be used for:

- The establishment of a permanent foundation trust or interest bearing account.
- Reimbursement of existing projects or projects already completed.
- Purchase of land or buildings.
- Construction or renovation of buildings in which individuals live, work or engage in any gainful activity.
- Post secondary education activities, research or professional development.
- Salaries, stipends or honoraria.
- Operating expenses of another organisation.

- Personal or professional development.
- Excessive support of any one beneficiary, cooperating organisation or project.
- International travel expenses

Time Limits

Applications are to be received between 1 July and 28 February for projects to be completed by the end of the 2008/09 Rotary year.

Applications for the 2009/10 Rotary Year should be submitted between 1 April and 30 June 2009 for projects to be completed by the end of that Rotary year.

Funds must be spent as soon as possible after the release of payment by no later than 30 June of the Rotary year that the grant was awarded.

Should the project extend beyond six months, interim reports are due every six months to the District Grants Officer from whom Report Forms can be obtained.

A final report is due from the club within two months of completion of a project. This report has to be submitted to the District Grants Officer on the RI Form available on the RI website or from the District Grants Officer. Once approved, the report will be submitted by the District Grants Officer to RI by the two month deadline. **Failure to adhere to this RI policy could result in the District having to return the DSG funds in their entirety and being barred from receipt of future grants for a period of up to five years.**